## **Exchange Program - Fact Sheet for Partner Universities** Academic Year 2017/2018



For more detailed information please visit our website www.studyabroad.uni-bonn.de

### International Office Contacts

#### **International Office**

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## Application Deadlines and Online Procedure

Winter Term: May 31

Summer Term: November 30

www.studyabroad.uni-bonn.de Please follow the link to "Program Application".

Deadlines for submitting hardcopy application and dorm reservation

After students fill out the application form online, the international office of the home institution needs to send us a printed copy of the online application along with the supporting materials by the application dead-line. This also serves as an official nomination.

## **Cancellation Policy**

Cancellation deadline

Winter Term: June 30, Summer Term: December 31 - free of charge

Cancellation fee for Orientation

**50 Euro** between July 1/January 1 and July 15/January 15 **50%** between July 16/January 16 and July 31/January 31

**80% plus possibly rent for the 1st month** between August 1/February 1

and August 15/ February 15

full costs plus rent after August 15/ February 15

## **Program Dates**

Academic Calendar

www.studyabroad.uni-bonn.de. Follow the link to "Academic Calendar".

## Arrival Information for Exchange Students Participating in Orientation

Information

The orientation course is an optional 4-week intensive German language and culture course including various excursions and social activities; strongly recommended

Arrival date

Orientation begins alternatively in March or September

Winter Term 2017/2018 Summer Term 2018 Winter Term 2018/2019 September 4, 2017 March 5, 2018 September 3, 2018

\* These dates are compulsory for orientation participants.

Cost

665 Euro (in cash on arrival day)

Will the students be met at the airport?

No, students will be welcomed at the international office.

# Arrival Information for Exchange Students NOT Participating in Orientation in September/March

Arrival date

Generally, on the first working day in April or October unless otherwise communicated.

A week of course information and counseling including course registration is held in the week prior to the beginning of classes (see Academic Calendar). Moving into student dorms is usually only possible on/after the first weekday (Monday-Friday) of the month

## Departure Information for Exchange Students

Recommended departure date

Please be aware that exams may be held after classes end. Students are encouraged to discuss exam dates with their instructors at the beginning of the semester. Please see the academic calendar for end of term dates.

Students may leave straight after the end of term and exams. Since the dorms are rented on a monthly basis, they will have to be vacated by February 28/29 for winter term and July 31 for summer term. Check-out is only possible Mon- Fri.

#### Visa

What is the procedure for obtaining a visa?

#### USA, Australia, Canada, Japan, Korea, New Zealand:

Students from these countries do not have to apply for a visa prior to their departure from their home country, but must apply for their electronic residence permit (visa) within 3 months after arrival in Germany. The following documents will be required: an application form (to be filled out by the student), a confirmation letter of enrollment and insurance (supplied by our office), biometric photos and the application fee of approx. 100-130 Euro (to be paid by the student).

Our office will assist the students with this procedure once they are in Bonn

#### Other countries:

We will send out a letter of acceptance to the partner universities prior to the students' departure. This is required by the students to apply for their visa in their own country. They need to apply for an electronic residence permit in Bonn within three months after arrival. (Please see above.)

## Program Eligibility

Student eligibility

Cost

Undergraduate/Graduate/PhD with good academic standing

Maximum number of students accepted

In accordance with the agreement established between the University of Bonn and the respective Partner University.

## Language Requirements

Students need to have reached at least the A1 level in German before their arrival\*.

Therefore, they need to show proof of having completed German language courses equivalent to at least 80 units of 45 minutes each (=60h in total) or submit the Goethe-Certificate A1: Start Deutsch A1.

\*Regardless of the courses students wish to take and their language of instruction.

#### Course Information

Curriculum structure

B.A./B.Sc./M.A./M.Sc./PhD

Depending on their language and academic background, students may choose lectures, seminars, and tutorials from the regular university course catalogue (see www.basis.uni-bonn.de). Specific academic requirements may apply to certain university classes.

Primary language of instruction

Courses taught in English

Courses taught in English are also available and vary from semester to semester (see www.basis.uni-bonn.de > British flag > "Course overview" > "Search for lectures", choose "englisch" from the drop-down list "Language of instruction")

ge of instruction").

Please note that a certain TOEFL score or equivalent for non-native English

speakers might be required for classes taught in English.

German language training

Students will be advised to take language classes during the semester in accordance with their language skills.

Currently waived for exchange students during semester.

Details

Course descriptions and further information will be available after arrival or at www.studyabroad.uni-bonn.de, under "Course Information".

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Faculties available

All faculties (Medical School on special request).

Graduate courses

Exchange students can apply for courses in Graduate Schools. The decision on admission is made on a case by case basis in communication with the respective departments and will depend on the student's academic standing. There are a number of international graduate programs (also taught in English) at Bonn.

Subject description and course catalogue

Please note that students should not apply to the graduate school directly – they need to apply through our office using the online application system available on our website (see application procedure).

For an overview go to: http://www.studyabroad.uni-bonn.de (> "Course Information", > "Courses offered by the University") and see www.basis. uni-bonn.de

Course registration

Students who do not take part in orientation are advised to contact the professors of the classes they wish to attend via email prior to their arrival.

Maximum und minimum full-time course load

Students are recommended to take between 12 and 18 contact hours/semester; approx. 30 ECTS/semester.

**Transcripts** 

Students will be asked to fill out a course registration form after signing up for courses. Transcripts will be prepared according to the courses on this form and sent directly to the home university after the end of the semester. Students can also request an unofficial student copy.

#### Accommodation

#### UNIVERSITY DORMS

Is university housing available? Yes, single rooms (some ensuite with own shower room and kitchenette).

Meals are not included. Students can use the student cafeteria (costs approx. 2 - 3 Euro per meal)

Cancellation after July 31/January 31 is subject to a cancellation fee of one month's rent.

The lease must be signed at the Studierendenwerk Bonn after arrival and the first month's rent and a room deposit (2 months' rent) must be paid.

Earliest move-in date

See arrival dates for orientation, otherwise Oct 1/ April 1. Moving into the dorm is only possible Monday through Friday.

Latest move-out date

Winter semester: February 28, summer semester: July 31 Check out is only possible Monday through Friday!

Is university housing available during the vacation period

Yes

Dorm basic set

In all dorms, a starter kit with basic necessities is available for purchase. It is equipped with bedlinen, a pillow and duvet, towels, LAN-cable and basic kitchenware.

In very few new dorms, the mattress is not included in the monthly rent and can be ordered for purchase prior to arrival.

#### **PRIVATE HOUSING**

Is private housing available?

Yes. Students may find private accommodation through online resources or local newspapers.

Private housing is not recommended since it is generally quite expensive and hard to find.

#### **Financial Matters**

Monthly cost of living during Housing: on-campus/ off-campus 200-350/350-550

semester Food 165
Laundry, clothing, sanitary products 80

Health insurance 90
Books, etc. 40
Telephone, hobbies, sports, etc. 90

Approx. costs per month 600-750 Euro

On-campus/off-campus: no (work permit may be required)

University social fee Social Fee incl. public transport, approx. 300 Euro/ semester

Orientation course fee (optional) 665 Euro to be paid in cash

Visa spplication fee Approximately 100-130 Euro

Are visiting international students On-campus/off-campus: yes, up to 120 days per year

allowed to work?

Is a special visa required for work?

Scholarships Students can apply for scholarships with the German Academic Exchange

Service (DAAD) www.daad.org

#### Health Insurance

Is the purchase of medical insurance compulsory?

Students must have proof of sufficient insurance coverage upon arrival in Bonn.

We recommend purchasing a German public health insurance policy. It covers the prevention, early-detection and treatment of illnesses for out-patients and also includes dental and hospital treatment. It does not cover repatriation costs and in some cases students may have to contribute to the costs of treatment e.g. prescriptions. This insurance policy is only available to students up to the age of 29 years. Students over the age of 29 are requested to purchase their own private insurance.

Cost Approx. 90-95 Euro per month.

## The University of Bonn

The Rheinische Friedrich-Wilhelms-Universität Bonn (University of Bonn) was founded in 1818. With a student body of about 37.000, the University is one of Germany's largest academic institutions and with about 4.800 foreign students from all over the world also one of the most internationally oriented. A wide range of course offerings, an outstanding reputation in teaching and research and a unique location make the University an especially attractive place to study. Bonn, the former Federal Capital of Germany, is located on the Rhine and a centre for the Rhineland's way of life, art and culture. The city celebrated in 1989 the 2000th Anniversary of its founding as a Roman settlement. Bonn is Germany's UN city with its 19 UN Agencies and has approx. 150 international organisations. Furthermore, the city is also the birthplace

of Beethoven, has a beautiful historic town center with a daily open market, numerous museums and many other buildings and events of significance and cultural interest.



#### PROGRAMS AT THE UNIVERSITY OF BONN

Programs at the University of Bonn are offered by the faculties of Protestant Theology, Catholic Theology, Law and Economics, Medicine, Arts and Humanities, Mathematics and Natural Sciences, Agriculture and Education. The Faculty of Arts and Humanities offers programs in Anthropology, Archaeology, English, French, German, Dutch, History, Greek, Latin, Linguistics, Philosophy, Spanish, Sociology, Psychology and others. The Sciences include Biology, Chemistry, Physics, Geography, Computer Science, Meteorology and Mineralogy. For a list of all courses and degrees offered by the University of Bonn, please see the following website: www.uni-bonn.de/studying/courses-and-degrees

#### **UNIQUE FEATURES**

Over seventy years of tradition and experience go into the University of Bonn's immersion study abroad program. Students may expect to be supported by the full range of student services including academic guidance, intercultural experience, counseling, and registration assistance. The university language proficiency requirement for foreign students is waived for program students and they can profit from the program's flexible character by choosing from language and topical classes for international students as well as the full course catalogue of the University.

During the semester the International Office offers an extensive cultural program as well as various other programs to ensure cultural immersion.

