



1. General Information	
Name of University:	Humboldt-Universität zu Berlin
Office in charge of student exchange program:	International Office
Mailing address:	Humboldt-Universität zu Berlin, International Office, Unter den Linden 6, 10099 Berlin, Germany
Website for exchange students:	<a href="https://www.international.hu-berlin.de/en/studierende/aus-dem-ausland">https://www.international.hu-berlin.de/en/studierende/aus-dem-ausland</a> and <a href="https://www.international.hu-berlin.de/en/studierende/aus-dem-ausland/wegweiser">https://www.international.hu-berlin.de/en/studierende/aus-dem-ausland/wegweiser</a>
Coordinator for <u>incoming students</u> :	Name: Katharina König Title: Regional Coordinator Asia / Australia / New Zealand E-mail: <a href="mailto:katharina.koenig@uv.hu-berlin.de">katharina.koenig@uv.hu-berlin.de</a> Phone: +49 30 2093 46728 Fax: +49 30 2093 46702
Coordinator for <u>outgoing students</u> :	Name: Katharina König Title: Regional Coordinator Asia / Australia / New Zealand E-mail: <a href="mailto:katharina.koenig@uv.hu-berlin.de">katharina.koenig@uv.hu-berlin.de</a> Phone: +49 30 2093 46728 Fax: +49 30 2093 46702
2. Term Dates for 2016-17	
1 <sup>st</sup> term start and end dates: (including examination period)	Summer Term: April 1 <sup>st</sup> – end of July, exams in the last two weeks of July, semester break: end of July – September 30 <sup>th</sup>
2 <sup>nd</sup> term start and end dates: (including examination period)	Winter Term: October 1 <sup>st</sup> – end of February, exams in the last two weeks of February, semester break: end of February – March 30 <sup>th</sup>
3. Admission requirements	
Minimum GPA (or academic result in other scales):	No minimum GPA required
Language requirements – German language:	The required level of German language skills is B2-C1 of the Common European Framework of Reference for Languages and can be proven by submitting a certificate of Zentrale Oberstufenprüfung, Kleines oder Großes Deutsches Sprachdiplom, DSH, TestDaF with a respective result. As an alternative, applicants have to take our online language placement test, the so-called C-Test; scores above 50 points are eligible for the student exchange, scores between 35 and 50 points require an intensive language course of 95h (4 weeks) before the start of the semester, <b>please see attachment</b>
TOEFL / IELTS score:	If you only wish to study in English and enough English taught courses are available in your subject: TOEFL: minimum 80, IELTS minimum 6.0; we also accept certificates stating a C1 language level according to the 'Common European Framework of Reference for Languages'
Degree level (undergraduate <b>AND</b> / or postgraduate):	undergraduate AND graduate
Available exchange period (one term <b>AND</b> / or one year):	one term AND/ OR one year
Available disciplines for exchange students:	All except medicine and law
Disciplines <b>NOT</b> open to exchange students:	Medicine and law
Link of relevant website on course information:	<a href="https://agnes.hu-berlin.de/lupo/rds?state=user&amp;type=0&amp;noDBAction=y&amp;init=y">https://agnes.hu-berlin.de/lupo/rds?state=user&amp;type=0&amp;noDBAction=y&amp;init=y</a>



<b>4. Application Deadlines and Procedures</b>	
Application deadline for	<b>1<sup>st</sup> term</b> admission: for Summer term December 15 <sup>th</sup> (online application window October 1 <sup>st</sup> – December 15 <sup>th</sup> ) <b>2<sup>nd</sup> term</b> admission: for Winter term May 15 <sup>th</sup> (online application window April 1 <sup>st</sup> – May 15 <sup>th</sup> )
Application procedure:	Nomination of students via e-mail to coordinator, online application by nominated students, shipment of required documents of the nominees via the International Office to Humboldt-Universität zu Berlin or via email to: <a href="mailto:asienv@hu-berlin.de">asienv@hu-berlin.de</a> until deadline of respective semester (for a quicker processing of the applicants it is better to send the documents two or three weeks prior to the deadline)
Required documents:	<ol style="list-style-type: none"> <li>1. Nomination certificate for studies based on an exchange programme issued by the partner university, or by a scholarship provider</li> <li>2. Learning Agreement (<b>optional, only needed if home university requires learning agreements</b>)</li> <li>3. Copy of the C-Test result or English language certificate (TOEFL or IELTS) for students taking lectures only in English (please clarify in advance in this case)</li> <li>4. Statement concerning motivation / planned projects</li> <li>5. CV</li> <li>6. One reference of faculty members in either German or English</li> <li>7. Previous academic achievements in the original (transcript of records)</li> </ol>
Link of relevant application website:	<a href="https://www.uni-exchange.eu/">https://www.uni-exchange.eu/</a> Exchange students from partner universities may only apply online within the application window, otherwise the option 'University Exchange Programmes' does not show up
<b>5. Cost of Living Expenses per YEAR (in Local Currency)</b>	
On-campus accommodation:	Not available
Off-campus accommodation (if on-campus accommodation is not available for exchange students):	Accommodation in student housing: Halls of residence ( <i>Wohnheime</i> ) are located in various parts of the city and vary in standard and price from € 150 to €400 per month.
Food / meals:	Students spend approximately € 200 to € 220 per month on food.
Health insurance:	<p>Every student on a course up to the 14th semester or up to the age of 30, is entitled to obtain health insurance cover from one of the recognised mandatory health insurance providers in Germany at a special student rate. The current premium for health and nursing care is € 77.90 per month for a student over 23 years without children.</p> <p>Monthly health insurance premiums are put up moderately at regular intervals. If a student has private health insurance cover, a German mandatory insurance company may grant exemption from compulsory insurance cover in Germany. However, once this option has been chosen, it will be irreversible until studies are completed.</p>
Other administration fees:	Enrolment fees for the <b>winter semester 2016/17</b> : approx. €250.00 Enrolment fees for the <b>summer semester 2017</b> : approx. €250.00
Books, course materials, and stationeries:	Approximately € 25.00/ month



Local transportation:	These costs are included in the enrolment fee, covering for the student semester ticket which is integrated into the student ID.
Other personal expenses (including laundry, sundries, etc.):	Approximately € 25.00/ month
<b>6. Scholarship</b>	
Available scholarship for exchange students:	None available directly from Humboldt-Universität zu Berlin, possible scholarships available through the German Academic Exchange Service <a href="https://www.daad.de/deutschland/stipendium/en/">(https://www.daad.de/deutschland/stipendium/en/)</a>