

STUDY ABROAD AT THE UNIVERSITY OF BONN

STEP 1

NOMINATION

STEP 2

APPLICATION

STEP 3

ACCEPTANCE

NOMINATION

Nomination
Opens

Nomination opens on **March 1** for the upcoming winter semester and on **September 1** for the upcoming summer semester

Mobility-
Online

Partner universities nominate their students for a study abroad exchange in Bonn via the nomination platform Mobility-Online. <https://mobility-international.uni-bonn.de/mobility/>

Require-
ments

For nominations the following details about each nominated student are necessary:

- Full name
- Date of birth
- Email
- Duration of stay

Nominated students must be in good academic standing and meet the minimum German language requirements (at least the A1 level). Please see fact sheet and website for details.

Deadline

Submit nomination by:
For winter semester by **April 14**
For summer semester by **October 14**

APPLICATION

Application Opens

After being nominated candidates will be contacted by our office. Students can then apply through Mobility-Online.

For winter semester on **April 15**
For summer semester on **October 15**

Submit Application

Students fill out and submit their application for the Exchange or Junior Year Programs online, after they set up their account.

Students can refer to our [online manual](#) on how to fill out the application.

Upload Application Documents

For an application to be processed, the following documents must be uploaded by the student on Mobility-Online: (please brief them accordingly)

1. University transcript (most recent)
2. A copy of the passport identification page
3. Health certificate (use this [form](#))
4. ID photo (requirements for format [here](#))
5. Proof of German language proficiency; at least at an **A1 level** (i.e. 80 units [45 minutes each] of German language instruction). This can be listed on their academic transcript, OR, with a Goethe-Zertifikat A1: Start Deutsch
6. Curriculum Vitae (short biographical sketch)
7. Letter of motivation (A short essay explaining why students would like to study in Bonn including their future career plans and non-academic motivation behind a study abroad stay)

Without these documents, the application cannot be processed.

Deadline

Make sure your students complete the application procedure and remind them of the deadline. Applications close on:

For winter semester on **May 31**
For summer semester on **November 30**

ACCEPTANCE

Checking of Documents

Our office checks each application individually.

This process may take up to 4 weeks from when the application is submitted.

We kindly request that students do not contact us regarding the status of their application (via email or otherwise) before the end of this time period as this will only serve to slow the process. Ensuring that their application is complete will help our office to process all applications in a timely manner.

Letter of Acceptance

We send out the letter of acceptance to our partner universities.

Once the applications have been processed, we will send out letters of acceptance.

At the same time, students will also receive our student handbook containing all information relevant to their stay in Bonn.