

Information Sheet



TECHNISCHE
UNIVERSITÄT
DARMSTADT

Exchange Program for the Summer Semester 2020 Technische Universität Darmstadt International Relations & Mobility

Exchange Coordinator	Ms. Pia Schmitt, M.A. Email: schmitt.pi@pvw.tu-darmstadt.de Tel.: +49-6151-16-24058 Fax: +49-6151-16-24052 Contact address for students: tu1-exchange@pvw.tu-darmstadt.de
Postal address	Ms. Pia Schmitt, M.A. Technische Universität Darmstadt International Relations & Mobility Karolinenplatz 5 64289 Darmstadt, Germany
Homepage	https://www.tu-darmstadt.de/

Application Information

Exchange Information	https://www.tu-darmstadt.de/incoming
Application Deadline	November 30 th for Summer Semester
Online application	https://www.tu-darmstadt.de/incoming_application <div style="border: 2px solid red; padding: 10px; margin-top: 10px;"><p>Regular Exchange Students: Please indicate “Exchange” as type of framework in the section “Current studies and requested stay”.</p><p>Double-Degree Students from China/Indonesia: Please indicate “DD-Tongji/DD-UI” as type of framework in the section “Current studies and requested stay”.</p></div>
Application steps & Documents	<ul style="list-style-type: none">▪ We require a list of nomination via E-Mail from our partner university prior to their sending of the application documents.

	<ul style="list-style-type: none"> ▪ The exchange students should complete the online application as soon as possible after the internal nomination at our partner university. ▪ Signed online application form together with following documents are to be submitted to us by our partner university (via E-Mail): <ul style="list-style-type: none"> - Learning Agreement (click to download) - Copy of Passport
Language Requirements	<ul style="list-style-type: none"> ▪ English Proficiency ▪ German Proficiency is NOT a requirement but we recommend Intermediate German language skills (2 semesters of German) and participation in the 4-week German Language Course prior to the start of the semester at TUD (for Summer Semester: March / for Winter Semester: September)
Student eligibility for exchange program	<ul style="list-style-type: none"> ▪ Student status at our partner university maintained throughout the exchange period at TU Darmstadt ▪ Bachelor students must have a completion of 2 years ▪ Our partner university takes the responsibility for guaranteeing the student's good course credit and language proficiency meeting up to the standard of an exchange based on their internal nomination.

Semester, Lectures and Exams

Semester Dates	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><u>Summer Semester 2020</u></td> <td style="width: 50%;"><u>April 1st, 2020 – September 30th, 2020</u></td> </tr> <tr> <td>Move-in:</td> <td>From March 2nd, 2020*</td> </tr> <tr> <td>Kick-Off Meeting:</td> <td>March 3rd, 2020</td> </tr> <tr> <td>Language Course Placement Test:</td> <td>March 3rd, 2020</td> </tr> <tr> <td>Language Course:</td> <td>March 2020 (exact dates tba)</td> </tr> <tr> <td>Begin of classes:</td> <td>April 14th, 2020</td> </tr> <tr> <td>End of classes:</td> <td>July 17th, 2020</td> </tr> <tr> <td>Exam period:</td> <td>July – September 2020</td> </tr> </table> <p>*only applies to student dormitories. Moving in on weekends is not possible.</p>	<u>Summer Semester 2020</u>	<u>April 1st, 2020 – September 30th, 2020</u>	Move-in:	From March 2 nd , 2020*	Kick-Off Meeting:	March 3 rd , 2020	Language Course Placement Test:	March 3 rd , 2020	Language Course:	March 2020 (exact dates tba)	Begin of classes:	April 14 th , 2020	End of classes:	July 17 th , 2020	Exam period:	July – September 2020
<u>Summer Semester 2020</u>	<u>April 1st, 2020 – September 30th, 2020</u>																
Move-in:	From March 2 nd , 2020*																
Kick-Off Meeting:	March 3 rd , 2020																
Language Course Placement Test:	March 3 rd , 2020																
Language Course:	March 2020 (exact dates tba)																
Begin of classes:	April 14 th , 2020																
End of classes:	July 17 th , 2020																
Exam period:	July – September 2020																
Learning Agreement (Course load)	<ul style="list-style-type: none"> ▪ We strongly advise new exchange students to participate in the German Intensive Course in September/March (free of charge). ▪ During the semester, the students are recommended to take at least one language course at the Language Resource Centre of TU Darmstadt. ▪ Depending on the study level, the students are recommended to take at least 3 lectures. ▪ Bachelor exchange students with sufficient language proficiency are allowed to attend master courses. 																

Common concerns about the exam	<p>In case an exchange student will leave before an exam date, they may have two options:</p> <ul style="list-style-type: none"> ▪ Arrange an earlier exam individually with the professor at TU Darmstadt. ▪ Arrange a proctored exam at the home university with the professor at TU Darmstadt. 										
Grading System	<table border="1"> <tr> <td data-bbox="448 421 603 539">1.0 1.3</td> <td data-bbox="603 421 1495 539">very good (a particularly outstanding achievement)</td> </tr> <tr> <td data-bbox="448 539 603 689">1.7 2.0 2.3</td> <td data-bbox="603 539 1495 689">good (a considerably better than average achievement)</td> </tr> <tr> <td data-bbox="448 689 603 840">2.7 3.0 3.3</td> <td data-bbox="603 689 1495 840">satisfactory (an achievement which fully meets the required standards)</td> </tr> <tr> <td data-bbox="448 840 603 958">3.7 4.0</td> <td data-bbox="603 840 1495 958">sufficient (an achievement which meets the required standards)</td> </tr> <tr> <td data-bbox="448 958 603 1025">5.0</td> <td data-bbox="603 958 1495 1025">fail (significant deficiencies)</td> </tr> </table>	1.0 1.3	very good (a particularly outstanding achievement)	1.7 2.0 2.3	good (a considerably better than average achievement)	2.7 3.0 3.3	satisfactory (an achievement which fully meets the required standards)	3.7 4.0	sufficient (an achievement which meets the required standards)	5.0	fail (significant deficiencies)
1.0 1.3	very good (a particularly outstanding achievement)										
1.7 2.0 2.3	good (a considerably better than average achievement)										
2.7 3.0 3.3	satisfactory (an achievement which fully meets the required standards)										
3.7 4.0	sufficient (an achievement which meets the required standards)										
5.0	fail (significant deficiencies)										
Course restrictions	Anglistics and English Literature (expired programs)										
Intensive Language Course	<p>A 4-week Intensive German language course is offered in September and March, prior to the beginning of classes. These courses are free of cost for exchange students and offered at three levels. Students sign up for the language course with their Student Exchange Application. Students studying at TU Darmstadt for two semesters can only sign up for one intensive language course. A continuing German language course is offered throughout the semester.</p>										

Dates and Orientation

Arrival Date	We provide a welcoming event “Kick-Off Meeting” on the second weekday of September in Winter Semester and on the second weekday of March in Summer Semester. If possible, we strongly request the exchange students to arrive at latest one day in advance of the Kick-Off Meeting, where they will meet their tutors and other group members of the Experience Week(s). Other important concerns, such as signing a statutory health insurance or registration at TU Darmstadt and the Darmstadt’s Foreigners Administration Office, will follow up the Kick-Off Meeting.
Orientation Week(s)	<p>An orientation program “The Experience Weeks” or “X-weeks” is offered in combination with the German intensive language course. The program is run by student tutors and consists of support with getting settled in Darmstadt as well cultural events: https://www.tu-darmstadt.de/xweeks</p> <p>Winter Semester: 4-Week program starting with the Kick-Off Meeting</p> <p>Summer Semester: 1-Week program starting with the Kick-Off Meeting</p>

Obligatory Expenses

Semester Contribution	All enrolled students at TU Darmstadt are required to pay a semester contribution of approx. €217 per semester that includes a ticket for the public transportation within the wider area of Rhein-Main Region.
Health Insurance	<p>For an enrollment at TU Darmstadt all exchange students are required to purchase a German statutory health insurance to avoid complication in case of injuries or sickness. German statutory health insurance offers 100 % coverage for doctor-visits, basic dental repair and hospital treatment. The cost is currently approx. €90 per month for students under the age of 30.</p> <p>Every German statutory health insurance charges the same rate for students. TU Darmstadt cooperates with the health insurance “Techniker Krankenkasse”. Their website is in English and offers information on their insurance benefits and services for exchange students. Such insurance can be purchased in Darmstadt. It is possible to sign up for the health insurance in advance if you need a confirmation for the visa application.</p> <p>The validity of the insurance always starts from beginning of a semester, namely, from April 1st in summer semester. Hence, the students are only required to buy a travel insurance merely covering from their arrival to the beginning of a semester for visa application.</p> <p><u>A German statutory health insurance is an absolute requirement to register at TU Darmstadt!</u></p>

Accommodation

Dormitories

Accommodation is available in dormitories of Studierendenwerk Darmstadt but unfortunately cannot be guaranteed due to limited capacities. The allocation of accommodation usually takes place approx. 4 to 6 weeks prior to the Kick-Off Meeting. In charge of room allocation is the “Welcome and Housing Department”:

<https://www.tu-darmstadt.de/exchange-housing>

In case rooms in dormitories are not available, the department will assist the students in finding accommodation by sending them a detailed guidebook via e-mail.
