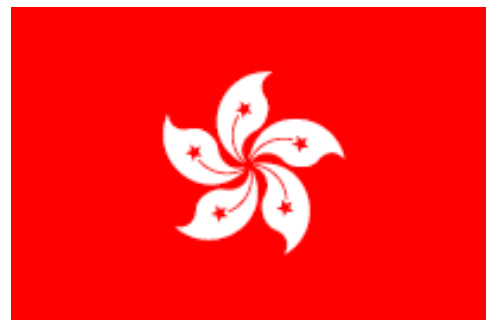


# *Handbook for PolyU Inbound Exchange Students*



THE HONG KONG  
POLYTECHNIC UNIVERSITY  
香港理工大學





# *Welcome to PolyU*

*Our warmest welcome to you, a new member of the PolyU community!*

*This handbook is specially prepared to help you get the most out of your stay at PolyU and in Hong Kong. We hope that you will make the best use of the opportunities and facilities available to you. Wish you every success in your studies at the University and a fruitful, enjoyable and memorable campus life.*



## *Chinese Mainland Affairs Office (CMAO)*

Address: R701, 7/F, Shirley Chan Building, Core R

Tel: (852) 3400 2988 / 2745

Fax: (852) 2334 9208

E-mail: [ocstex@inet.polyu.edu.hk](mailto:ocstex@inet.polyu.edu.hk)

Wbsite: <http://www.polyu.edu.hk/cmao/>

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# Preparation for Your Journey

To prepare for your journey, you could always refer to our website where you will find most of the important details such as visa application, subject registration and accommodation arrangement.

<http://www.polyu.edu.hk/cmao/exchange-in/>

The screenshot shows the website for the Chinese Mainland Affairs Office (CMAO) at The Hong Kong Polytechnic University. The page is titled "Chinese Mainland Affairs Office" and "中國內地事務處". It features a navigation menu on the left with items like "About CMAO", "PolyU Outposts", "Recruitment of Mainland Students", "Student Exchange Programme", "Academic Collaborations", "Academic Visitorships", "Visits & Delegations", "Events Highlights", and "Useful Links". The main content area has a banner with the slogan "Together We Strive For Excellence" and a photo of a student. Below the banner, it says "To Join the PolyU Community as an Exchange Student! (Inbound Exchange)". There is a "Get ADOBE® READER" button and an "Application" section with a list of steps: "Enrolment pdf", "Selection of Programme and Subjects", "Visa and Insurance", and "Accommodation Arrangement".

THE HONG KONG  
POLYTECHNIC UNIVERSITY  
香港理工大學

Chinese Mainland Affairs Office  
中國內地事務處

Together We Strive For Excellence

To Join the PolyU Community as an Exchange Student!  
(Inbound Exchange)

Get ADOBE® READER

Application

- Enrolment pdf
- Selection of Programme and Subjects
- Visa and Insurance
- Accommodation Arrangement

# Checklist before Departure

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## **Before departing for Hong Kong, make sure that:**

- you have a valid visa for your study in Hong Kong
- your passport is valid throughout your stay in Hong Kong
- you have filled in and returned the necessary documents, such as *Subject Preference Form, Arrival Notice* etc.
- you have applied for accommodation through the online application system on the Students Affairs Office website
- you have read this Handbook thoroughly

## **Remember to bring:**

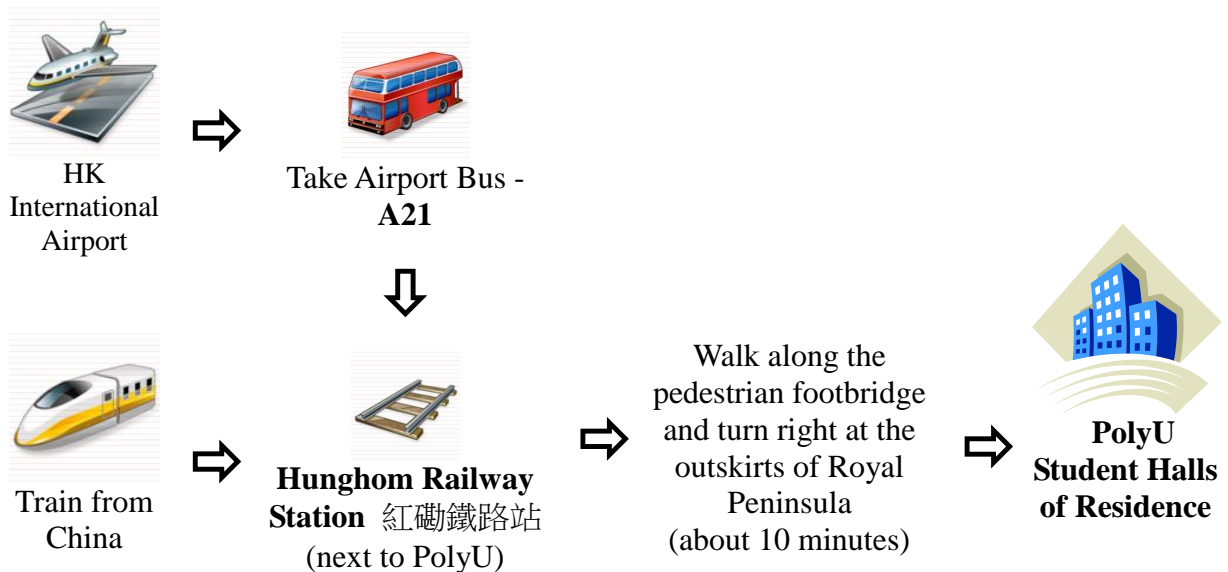
- all documents related to your study
- sufficient money for accommodation, transportation, living expenses and tuition fee, if any
- proof of your permanent address at your home country
- any medicine you need to take regularly and/or the prescription from your doctor
- a few recent passport photos
- this Handbook



# Arrival Arrangement

## Transportation Guide

To PolyU Student Halls of Residence



## 3 Steps Upon Arrival

### 1) Check-in

For students reside at the Student Halls of Residence:

Check in at the reception on the ground floor directly.

Address: 1 Hung Lai Road, Hunghom, Kowloon, Hong Kong (香港九龍紅磡紅荔道 1 號)

Tel: (852) 3159 0000

Email: [sahall@polyu.edu.hk](mailto:sahall@polyu.edu.hk)

Website: <http://www.polyu.edu.hk/hall/>

*\*Please arrange your arrival time between 8:00am to 8:00pm. If you are unable to arrange, you should inform CMAO well in advance so that special arrangement could be made if necessary.*

### 2) Registration

Come to CMAO as soon as possible with the following items for registration:

- Your Passport / Entry & Exit Permit
- HK\$390 (in cash) for payment of caution money

❖ **Registration time: 10:00 – 12:30, 14:30 – 17:30, Monday to Friday**

### 3) Orientation

Attend the Orientation for Exchange Students

(please refer to the *Notification of Offer* for date, time and venue).

# *Life on Campus*

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## **A. Chinese Mainland Affairs Office**

Chinese Mainland Affairs Office (CMAO) is responsible for arranging student exchange programme with universities in Chinese Mainland & Taiwan. The Office will assist you to settle down in the new environment and new culture. Please contact us when you need help:

<b>Address</b>	<b>Chinese Mainland Affairs Office (CMAO)</b> Rm R701, 7/F, Shirley Chan Building (Core R), The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong	
<b>Officers</b>	Mr Eddie Ho, Assistant Manager	: (852) 3400 2987
	Ms Fion Leung, Executive Officer	: (852) 3400 2745
	Mr Angus Tam, Executive Assistant	: (852) 3400 2988
<b>Office Hours</b>	Monday to Friday	9:00am to 5:50pm (Lunch: 12:45pm to 2:00pm)
	Saturday, Sunday and public holidays	Closed
<b>Emergency</b>	If you need immediate attention or help in case of emergency during non-office hours, please contact our duty officer at <b>(852) 9018 8798</b> .	




## **B. Student Affairs Office**

The Student Affairs Office (SAO) plays an important role in taking care of exchange students' well-being and enhancing students' all-round development. A wide range of programmes and services e.g. Buddy Programme, Host Family Scheme are available to facilitate your adaptation and meet your developmental needs in various aspects including social, psychological, physical, emotional and intellectual.

<b>Address</b>	Rm ST314, 3/F, Core S, The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong	
<b>General Hotline</b>	(852) 2766 6800	
<b>Website</b>	<a href="http://www.polyu.edu.hk/sao/services/3-10_InboundExchange.htm">http://www.polyu.edu.hk/sao/services/3-10_InboundExchange.htm</a>	
<b>Emergency</b>	If you need help in case of emergency during non-office hours, please call 3159 0099.	
<b>Office Hours of counter at 3/F, Core S</b>	Monday to Friday	: 8:45am to 5:15pm
	Saturday	: 9:00am to 12:00noon
	Sunday and public holidays	: Closed



## C. Facilities and Services on Campus

	Location	Website / Hotline
<b>IT Facilities for Students</b> ➤ Student Computer Centre ➤ ITS Help Centre (Access by staircase on Podium Level of Li Ka Shing Tower)	2-4/F, Li Ka Shing Tower M201, Li Ka Shing Tower	<a href="http://www.polyu.edu.hk/its">http://www.polyu.edu.hk/its</a> 2766 5900
<b>Pao Yue-kong Library</b>	Library Building	<a href="http://www.lib.polyu.edu.hk">http://www.lib.polyu.edu.hk</a> 2766 7734
<b>Student Affairs Office</b> (Access from Core S)	ST314	<a href="http://www.polyu.edu.hk/sao/">http://www.polyu.edu.hk/sao/</a> 2766 6800
<b>Medical Clinic</b>	AG001	2766 5433
<b>Dental Clinic</b>	AG032	2766 6067
<b>Sports Facilities</b> ➤ Badminton / basketball / squash courts ➤ Volleyball / tennis courts ➤ Fitness room, gymnasium for martial arts / judo / fencing ➤ Soccer pitch ➤ Swimming pool ➤ Table-tennis room	KOJSC, SSC SSC, KLSFP SSC KLSFP adjacent to SSC SAB	Booking: 2766 6812 / 6813 <a href="http://www.polyu.edu.hk/sao/">http://www.polyu.edu.hk/sao/</a>
<b>Communal Facilities</b> ➤ Amenities Centre ➤ Student Common Room ➤ Bookshop ➤ Convenience Store ➤ Mini-Banks	Podium Level, CC 4/F, CC Podium Level, SAB Podium Level, SAB Podium Level, SAB	 
<b>Canteens and Restaurants</b> ➤ Student canteen & Coffee Lounge ➤ Student canteen & restaurant ➤ Theatre Lounge	G/F, SAB 2/F to 4/F, CC G/F, Core A	
<b>Chiang Chen Studio Theatre</b>	G/F, Core A	
<b>Fong Shu Chuen Hall</b>	G/F, SAB	
<b>Jockey Club Auditorium (JCA)</b>		
<i>SAB – Shaw Amenities Building</i> <i>CC – Communal Building</i> <i>SSC – Shaw Sports Complex</i> <i>KOJSC – Kwong On Jubilee Sports Centre</i> <i>KLSFP – Keith Legg Sports Field and Pavilion</i>		

## D. University Health Service (UHS)

Primary health care services including clinical consultations, medication, first-aid and minor operative treatment as needed are available for full-time students (Basic charge: \$15 per consultation). Subsidized primary dental care is also available for full-time students. Moreover, Traditional Chinese Medicine service is also provided at the clinic.

<b>Address:</b>	Rm A001, G/F, Chung Sze Yuen Building	
<b>Consultation Hour:</b>	Monday to Friday	8:45am to 5:35pm
	Saturday	9:00am to 12:00nn
	Sunday and public holidays	Closed

**Enquiries and Booking  
for Consultation:** 2766 5433

For emergency consultation during holidays/non-office hours, you may go to the **Queen Elizabeth Hospital**, the nearest public hospital, for assistance. You should note that with your Hong Kong visa, you will be charged as an eligible person at the same rate as local HK residents.

<b>Address:</b>	30, Gascoigne Road, Kowloon
<b>Enquiries :</b>	2958 8888
<b>Accident &amp; Emergency Services:</b>	HK\$100 ( <i>subject to revision</i> )
<b>In-patient charge:</b>	Deposit: Nil

## E. Activities and Student Bodies

### *International Club*

The International Club is a group of voluntary students who organize social and cultural activities tailored for exchange and international students jointly with SAO.

*Programmes and activities organized:*

- BBQ
- Welcome Party
- City Orienteering
- International Cultural Night
- Beach Party
- Hiking
- Farewell Party



## Students' Union

To enrich your life at PolyU, you are encouraged to participate in activities organized by The Hong Kong Polytechnic University Students' Union (HKPUSU). There are in total 8 Faculty/School Students' Associations and four divisions of clubs (sports, recreational, entertainment and cultural) with 39 affiliated clubs that you can choose to join after you have registered as a HKPUSU member. Application details will be subject to HKPUSU.



*Location:* VA302, 3/F, Shaw Amenities Building

*Enquiries:* 2766 7025

Faculty Students' Associations	
◆ Applied Science and Textiles	(FASTSA)
◆ Business	(FBSA)
◆ Communication	(CSA)
◆ Construction and Environment	(FCESA)
◆ Engineering	(ESA)
◆ Health and Social Sciences	(FHSSSA)
◆ Design	(SDSA)
◆ Hotel and Tourism Management	(SHTMSA)
Affiliated Clubs	
<i>Cultural Division</i>	
◆ Campus Crusade for Christian	◆ Fine Arts Society
◆ Cartoon Art Society	◆ Literary Club
◆ Catholic Students' Society	◆ Social Service Group
◆ Chinese Mainland Students' Association	◆ Speech and Debate Society
◆ Christian Fellowship	◆ Orchestra
<i>Entertainment Division</i>	
◆ Chinese Musical Instrumental Group	◆ Astronomy Club
◆ Choir	◆ Bridge Club
◆ Dancing Society	◆ Chess Club
◆ Drama Club	◆ Excursion and Travel Affairs Association
◆ Music Society	◆ Photography Society
◆ PolyArts	◆ Modelling Society
	◆ Wargame and Tactics Society
<i>Sports Division</i>	
◆ Aquatic Club	◆ Rowing Club
◆ Archery Club	◆ Rugby Club
◆ Fencing Society	◆ Shuttlecock Society
◆ Judo Club	◆ Soccer Club
◆ Martial Arts Club	◆ Squash Rackets Club
◆ Polytennis Club	◆ Taekwondo Club
◆ Polyvolley	◆ Taichi Society
◆ Red Castle Softball Club	◆ Wing Chun Martial Arts Club

Besides the HKPUSU, there are also clubs affiliated to the English Language Centre and the Chinese Language Centre:

English Language Centre (ELC)	Chinese Language Centre (CLC)
◆ English Club	◆ Putonghua Club
◆ The PolyU International Film Society	
◆ Brickers – The ELC Band	

# Life in Hong Kong



## A. Geography

Hong Kong is situated on the southeastern coast of China and spreads out over 1,100 square kilometers (425 square miles).

The main areas are Hong Kong Island, Kowloon Peninsula and the New Territories. Hong Kong Island lies just south of Kowloon and the two are separated by Victoria Harbour. The New Territories lie north of Kowloon and run up to the boundary with mainland China.



More than 70 per cent of Hong Kong's total area is rural, including about 40 per cent designated as protected country parks. This means Hong Kong has one of the world's highest ratios of designated parkland.

Below are the Regional Flag and Regional Emblem of the Hong Kong Special Administrative Region of the People's Republic of China



## B. General Information

### *Living Cost*

The cost of meals, books and incidental personal expenses vary according to individual needs and preferences. For example, food expenses may vary from HKD20-100 (US\$2.5-13) per day, depending on choices. Personal miscellaneous expenses, including local transportation, laundry, sundries and entertainment, cost an average student about HKD3,000 (US\$385) per month.



<b>Estimated Living Expenses per month</b>	<b>HK\$</b>
Accommodation	1,300
Food and Public Transport	2,800
Others (Photocopy, Stationery and Miscellaneous Expenses etc.)	1,400
<b>Total (Approximately)</b>	<b>5,500</b>

### *Money Matters*

The Hong Kong currency (HK\$) is linked to the US Dollar (US\$) at the rate of approximately US\$1=HK\$7.8. Notes are denominated in \$10, \$20, \$50, \$100, \$500, \$1,000. Coins are in ¢10, ¢20, ¢50, \$1, \$2, \$5 and \$10. Traveler's cheques and foreign currencies can be exchanged at banks and money changers. Credit cards are accepted at banks, large restaurants and department stores.



### *Octopus Card*

Octopus Card is the electronic money system that can be used on various payments in Hong Kong, such as transportations (MTR, buses, ferries, etc.), supermarkets, fast food restaurants, convenience stores and vending machines. It saves you the trouble of preparing coins.



Each Octopus Card contains a built-in microchip recording all your fare information. You can use it for payment with a simple "touch and go". The card can be purchased at the Customer Services Counters of all MTR Stations and add value at these counters as well as any 7-Eleven and Circle-K stores.

☞ <http://www.octopus.com.hk/home/en/index.html>

### *Banking*

Banking hours are usually from 9:00am to 4:30pm, Monday through Friday. 24-hour Automatic Teller Machines (ATMs) are widely available especially in large shopping centres. Visa and Mastercard holders can access most ATMs. American Express cardholders can obtain cash at Jetco ATMs.



There are mini-banks and ATMs at the PolyU campus. You can open a bank account here with your passport and the proof of address, which can be obtained from the Hall Management Section.

### *Telephone Calls*



Local calls are free, except made through public phones, which charges at HK\$1 per 5 minutes.

Hong Kong is one of the cities in the world with highest ratio of population using cellular phones. The mobile network in Hong Kong is GSM 900/1800. If you will bring a cellular phone from your country, you have to make sure that it is compatible. You can buy a cellular phone as well as subscribing the services from one of the local companies.

### *Electricity*

The voltage in Hong Kong is 200/220 volts, 50 cycles. You are recommended to bring a three-pronged adapter for electrical appliances.

## Postage

The Hong Kong Post Office (Head Office) is located in Central. There are also branches located in different areas. Letters and postcards can be mailed at post offices or green mailboxes located at street corners. You can buy stamps at all branches, as well as 7-Eleven and Circle-K stores (24-hour convenience shops).

☞ [www.hongkongpost.com](http://www.hongkongpost.com)

The post office nearest to PolyU is the **Hung Hom Bay Post Office:**

Address: G/F, Block 14, Cherry Mansion, Whampoa Garden, Hunghom.

Office Hours: Monday – Friday: 9:30am to 5:00pm

Saturday: 9:30am to 1:00pm

Sunday and public holiday: closed



## Food

Different kinds of cuisines are provided at the plentiful and excellent restaurants in Hong Kong. Chinese food is as varied as Western food. For anyone interested in learning more about Hong Kong cuisines or specific restaurants, many excellent guides can be found in the local bookstores and the Hong Kong Tourism Board. Cost of food varies according to choices.

## Work in Hong Kong (VERY IMPORTANT!)

You must be aware that student visa holders are prohibited from working in Hong Kong, either paid or unpaid, or even voluntary work. Students coming for internship or clinical placement should apply for a training visa before entering into Hong Kong.

## C. Transportation

Public transport in Hong Kong is generally extensive, efficient, and economical but traffic can be highly congested during peak periods.

**Buses** cover almost every part of the territory. Most are double-deckers with air-conditioning and run from 6:00am till midnight. Overnight buses are also available with a prefix “N” for the route numbers. You may check the routes, schedules and fares from the websites of the major bus companies in Hong Kong.



Kowloon Motor Bus (KMB) ☞ <http://www.kmb.hk>

New World First Bus ☞ <http://www.nwfb.com.hk>

CityBus ☞ <http://www.citybus.com.hk>

New Lantao Bus ☞ <http://www.newlantaobus.com>

**Ferry services** mainly run between Central and Tsimshatsui, Central and Hung Hom, and Wanchai and Tsimshatsui. There are also ferry services between Central and several outlying islands, which generally run every hour or three to four times per day, depending on the destinations.

The “Star” Ferry Company Limited ☞ <http://www.starferry.com.hk>

New World First Ferry ☞ <http://www.nwff.com.hk/>

Hong Kong and Kowloon Ferry Ltd ☞ <http://www.hkkf.com.hk/>



**Minibuses** are green & yellow or red & yellow in colour. They provide services on routes with lower demand.



**Taxi** is probably the most convenient vehicle to carry visitors around the territory. They are “red” in color both in Kowloon and on the Hong Kong Island, “green” in the New Territories and “blue” on the Lantau Island. The fares of hiring red taxis are:

- |   |       |
|---|-------|
| First 2 kilometers or any part thereof  | \$20  |
| Every subsequent 200 meters or part thereof/<br>Every period of 1 minute waiting time or part thereof |       |
| • For meter fare below \$72.5   | \$1.5 |
| • For meter fare of \$72.5 and above  | \$1   |
| Baggage per piece   | \$5   |

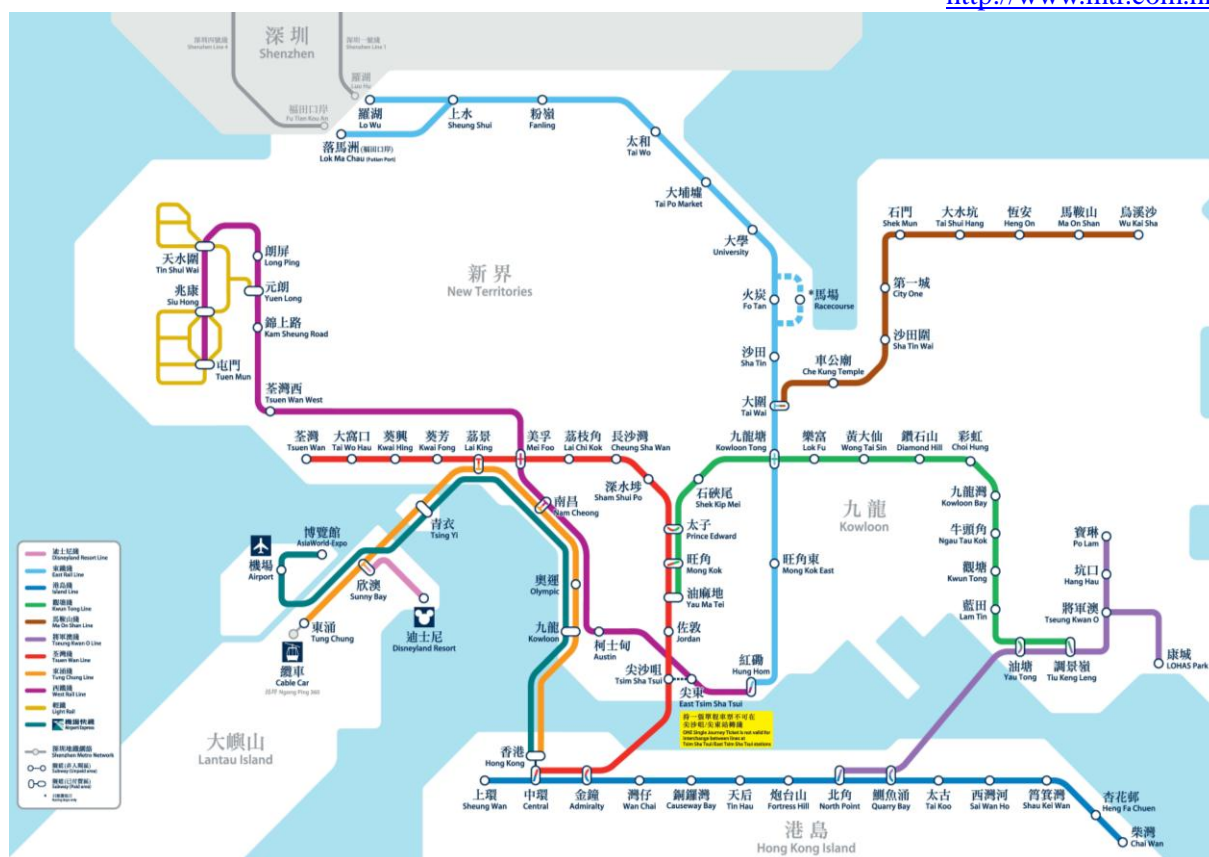


**The Mass Transit Railway (MTR)** runs 11 lines, covering almost every part of Hong Kong. MTR trains operate at every 3 – 10 minutes’ interval, depending on the time of day, from 5:30 am to around midnight. Fares vary from HK\$3.00 for an adjacent station to a maximum of HK\$100 for the Airport Express.



MTR operates domestic as well as cross-boundary passenger services to the Mainland China. The station nearest to PolyU is Hung Hom Station on the East Rail Line, which runs from Hung Hom to Lo Wu or Lok Ma Chau, covers a distance of 35 kilometres and more with a total of 14 stations. Fares range from HK\$3 to HK\$33 for a single journey.

<http://www.mtr.com.hk>



**Tram:** Since 1904, the tram system has run east to west along the north side of the Hong Kong Island, providing a leisurely, grandstand view. The flat fare is HK\$2.30 and the service operates between 5:00am and 12:00mn. It is a great way of enjoying the sights and sounds of the Hong Kong Island. You board the tram at the back and pay at the front as you get off.

<http://www.hktramways.com>



**The Peak Tram** is one of the most advanced tram systems in the world, taking just eight minutes to climb to the Peak. The service operates from 7:00am to midnight and the single trip fare is HK\$28 (HK\$40 round-trip). The funicular railway has run since 1888 and is still the quickest way to reach the Peak.

☞ <http://www.thepeak.com.hk>



## D. Weather in Hong Kong

### *Hong Kong Weather at a Glance*

Season	Spring	Summer	Autumn	Winter
Month	Mar – Apr	May – Sep	Oct – Nov	Dec – Feb
Temperature	18-27 °C	26-33 °C	18-28 °C	10-14 °C
Humidity	82% ( <b>very humid!</b> )	86% ( <b>very humid!</b> )	72%	72%
Prevailing Conditions	Mist and rain showers	Sunny, heavy rain during typhoon season	Sunny and clear	Sunny, bright and cool
What to Wear	Sweaters, shower-proof jackets	Short sleeves, cotton clothing	Light clothing for daytime, sweaters / light jackets for evenings	Warm clothing & overcoats

### *Typhoon & Rainstorm Warning*

Tropical cyclones and heavy rainfall prevail in summer time. When there is typhoon or heavy rainstorm, the Hong Kong Observatory (<http://www.hko.gov.hk/>) will announce the updated situation. You should note the following situations which will be broadcast on all media and take proper actions.

#### Typhoon



- **Typhoon Signal No. 1 & 3:**  
A tropical cyclone is approaching Hong Kong, but most activities remain unaffected.
- **Typhoon Signal No. 8 or above:**  
A tropical cyclone is close to Hong Kong and may attack the territory directly. All activities including work, school and outdoor activities should be ceased and you should return to the Student Halls of Residence immediately. Public transports maintain minimum services only.

#### Heavy Rainstorm



- **Amber & Red Rainstorm Warnings:** Heavy rain is expected and will affect some special areas. However, most activities remain unaffected.
- **Black Rainstorm Warning:** Intense and heavy rainfall is expected. Activities should be ceased and you should stay indoor when the warning is announced.

## E. Consulate information

Many countries and territories have representative offices in Hong Kong. To find contact details of any of these offices, you can refer to the link below.

☞ <http://www.protocol.gov.hk/eng/consular/index.html>

## Before Leaving HK...

There are a number of things to be at the end of the exchange period before you leave Hong Kong:

Item	Responsible Office
<input type="checkbox"/> Refund of caution money (HK\$390) and return your PolyU Student Identity Card  (An email contains the procedures to collect the refund will be sent to you around 1 month before your departure.)	Academic Secretariat
<input type="checkbox"/> Inform CMAO of your departure date	CMAO
<input type="checkbox"/> One official transcript will be sent to your home university after the end of the semester. If you want to have extra copies, please apply at the Academic Secretariat Service Counter at M101. A fee per copy plus postage will be charged.	Academic Secretariat
<input type="checkbox"/> Apply for refund cheque for Hall Caution Money in advance of 3 weeks if you want to collect it before check-out, and return your room key upon check-out.	Hall Management Section
<input type="checkbox"/> Complete and return a post-exchange questionnaire and obtain an <i>Exchange / Study Abroad Student Certificate</i>	CMAO



# *Useful Telephone Numbers of PolyU*

<b>Faculty Offices and Department General Offices</b>	<b>Location</b>	<b>Telephone</b>
<b>Faculty of Applied Science and Textiles</b>	<b>A407</b>	<b>2766 5057 / 5058 / 5059</b>
Department of Applied Biology and Chemical Technology	Y828	3400 8687 / 8688
Department of Applied Mathematics	HJ609	2766 6946 / 6948
Department of Applied Physics	CD616	2766 5674 / 5695
Institute of Textiles and Clothing	QT715	2766 6499 / 6500 / 6501
<b>Faculty of Business</b>	<b>M923</b>	<b>2766 5084 / 5091</b>
Graduate School of Business	M921	2766 7087
School of Accounting and Finance	M715	2766 7038 / 7039 / 7115
Department of Management and Marketing	M801	2766 7370 / 7952
Department of Logistics and Maritime Studies	M628	2766 4607
<b>Faculty of Humanities</b>	<b>GH801</b>	<b>3400 8212</b>
Department of Chinese and Bilingual Studies	AG522	2766 7475 / 7463
Department of Chinese Culture	GH239	3400 8930 / 8929
Department of English	AG428	2766 7572 / 7573
English Language Centre	AG612	2766 7500
General Education Centre	A501	2766 4826 / 4869
<b>Faculty of Construction and Environment</b>	<b>AG701</b>	<b>2766 5029 / 5038 / 5039</b>
Department of Building and Real Estate	TU541	2766 5807 / 5808
Department of Building Services Engineering	HJ718	2766 5847 / 5850 / 5851
Department of Civil and Structural Engineering	TU743	2766 6022 / 6051 / 6052
Department of Land Surveying and Geo-Informatics	HJ702	2766 5968
<b>Faculty of Engineering</b>	<b>AG711</b>	<b>2766 5064</b>
Department of Computing	PQ806	2766 7300
Department of Electrical Engineering	CF620	2766 6150
Department of Electronic and Information Engineering	DE614	2766 6211 / 6223
Department of Industrial and Systems Engineering	EF625	2766 6620
Department of Mechanical Engineering	FG622	2766 6657 / 6658
<b>Faculty of Health and Social Sciences</b>	<b>A408</b>	<b>2766 5075 / 5077</b>
Department of Applied Social Sciences	HJ402	2766 5773
Department of Health Technology and Informatics	Y934	3400 8578
Department of Rehabilitation Sciences	QT512	2766 5399
School of Nursing	GH506	2766 4369
School of Optometry	HJ502	2766 6117
<b>School of Design</b>	<b>AG101</b>	<b>2766 5437</b>
<b>School of Hotel &amp; Tourism Management</b>	<b>GH806</b>	<b>2766 6375 / 6376</b>
<b>Services and Facilities on Campus</b>	<b>Location</b>	<b>Telephone</b>
Chinese Mainland Affairs Office	R701	3400 2988 / 2745
International Affairs Office	M1601	2766 5116
Student Affairs Office	ST314	2766 6800
Academic Secretariat Service Counter	M101	2333 0600
ITS - Help Centre	M201	2766 5900
Library	L004	2766 6863
Sports facilities - Kwong On Jubilee Sports Centre	S113	2766 6824
Sports facilities - Shaw Sports Complex	VS001	2766 6780
Sports facilities - Swimming Pool	VS003	2766 6779
Sports facilities - Booking	V109	2766 6812 / 6813
University Health Service - Booking	AG002	2766 5433
Emergency call on campus	P111	2766 7999



# Useful Telephone Numbers & Websites

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Emergencies (Fire/Police/Ambulance)	999	
Hong Kong SAR Government	2842 8777	<a href="http://www.gov.hk/">http://www.gov.hk/</a>
Hong Kong International Airport (24-hour Enquiry)	2181 8888	<a href="http://www.hongkongairport.com">http://www.hongkongairport.com</a>
Hospital Authority	2300 6555	<a href="http://www.ha.org.hk/hesd/nsapi/">http://www.ha.org.hk/hesd/nsapi/</a>
Queen Elizabeth Hospital	2958 8888	Address: 30 Gascoigne Road, Kowloon
Arts & Culture		
The HK Academy for Performing Arts	2584 8100	<a href="http://www.hkapa.edu/">http://www.hkapa.edu/</a>
HK Arts Centre	2582 0200	<a href="http://www.hkac.org.hk/">http://www.hkac.org.hk/</a>
HK Cultural Centre	2734 2009	<a href="http://www.hkculturalcentre.gov.hk/">http://www.hkculturalcentre.gov.hk/</a>
URBTIX (Urban Ticketing System)	2734 9011	<a href="http://www.lcsd.gov.hk/">http://www.lcsd.gov.hk/</a>
Telephone directory enquiry	1081	<a href="http://www2.hkt.com/hkt/dqi/dqi.html">http://www2.hkt.com/hkt/dqi/dqi.html</a>
Hong Kong Tourism Board	2508 1234	<a href="http://www.discoverhongkong.com">http://www.discoverhongkong.com</a>
Hong Kong Immigration Department	2824 6111	<a href="http://www.immd.gov.hk/index.html">http://www.immd.gov.hk/index.html</a>
Hong Kong Post (General Post Office)	2921 2222	<a href="http://www.hongkongpost.com/">http://www.hongkongpost.com/</a>
Hong Kong Observatory	18501	<a href="http://www.weather.gov.hk/">http://www.weather.gov.hk/</a>
Transport		
Citybus	2873 0818	<a href="http://www.citybus.com.hk/">http://www.citybus.com.hk/</a>
Hong Kong & Kowloon Ferry	2815 6063	<a href="http://www.hkkf.com.hk/">http://www.hkkf.com.hk/</a>
Kowloon Motor Bus (KMB)	2745 4466	<a href="http://www.kmb.hk">http://www.kmb.hk</a>
Mass Transit Railway (MTR)	2881 8888	<a href="http://www.mtr.com.hk">http://www.mtr.com.hk</a>
New World First Bus	2136 8888	<a href="http://www.nwfb.com.hk">http://www.nwfb.com.hk</a>
Hong Kong Tramways	2548 7102	<a href="http://www.hktramways.com">http://www.hktramways.com</a>
Peak Tramways	2522 8122	<a href="http://www.thepeak.com.hk">http://www.thepeak.com.hk</a>



## Trilingual table

Putonghua	Cantonese	English
謝謝 xiè xiè	唔該 mg goi	Thank you (for receiving help)
謝謝 xiè xiè	多謝 doh je	Thank you (for getting something)
對不起 duì bu qǐ	對唔住 dui mg jue	Sorry
是 shì	係 hai	Yes
好 hǎo	好 ho	OK
不 bù	唔好 ng ho	No
早 zǎo	早晨 jo san	Good morning
再見 zài jiàn	拜拜 bye bye	Bye-bye
晚安 wǎn ān	早抖 jo tau	Good night
吃飯 chī fàn	食飯	Have meal
上課 shàng kè	返學	Go to school
公車 gōng chē	巴士 ba si	Bus
中巴 zhōng bā	小巴 siu ba	Mini-bus
出租車 chū zū chē	的士 dik si	Taxi / Cab
地鐵 dì tiě	地鐵 dei tit	Subway / Underground / MTR
火車 huǒ chē	火車 foh che	Train / MTR
倒車 dào chē	轉車 juen che	Interchange (to another transport)
逛街 guàng jiē	行街 han guy	Shopping
看電視 / 看電影 kàn diàn shì / kàn diàn yǐng	睇電視 / 睇戲 tai din si / tai hei	Watch TV / movie
開玩笑 kāi wán xiào	講笑 gong siu	Joking
筷子 kuài zi	筷子 fai zi	Chopstick
叉 chā	叉 cha	Fork
調羹 tiáo gēng	匙羹 chi gun	Spoon
刀 dāo	刀 dou	Knife



## *Note*

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CHATHAM ROAD  
漆咸道

暢運道

CHEONG WAN ROAD

JOGGING TRACK  
緩跑徑

TSIM SHA TSUI DISTRICT KAI FONG WELFARE ASSOCIATION SQUARE  
尖沙咀街坊福利會廣場

A

ORCHID COURT  
幽蘭苑

CHUNG SZE YUEN BUILDING  
鍾士元樓

G

H

SHAW SPORTS COMPLEX  
邵逸夫體育館  
VS

B

SOUTH COURT  
南苑

BAMBOO COURT  
秀竹苑

FONG SHU CHUEN HALL  
方樹泉堂

SHAW AMEY BUILDING  
邵逸夫樓  
VA

ENTRANCE  
車輛入口處

YUK CHOI ROAD  
育才道

KINMAY W. TANG BUILDING  
唐溫金美樓

STANLEY HO BUILDING  
何鴻燊樓

CARPARK ENTRANCE  
停車場入口

C

TANG PING YUAN BUILDING  
唐炳源樓

F

CHAN TAI HO BUILDING  
陳大河樓

J

SUEN CHI SUN MEMORIAL SQUARE  
孫志新紀念廣場

FLYOVER 天橋

D

PALM COURT  
翠棕苑

CHAN SUI WAI BUILDING  
陳瑞槐樓

STEPHEN CHEONG KAM CHUEN MEMORIAL PLAZA  
張鑑泉紀念廣場

M  
LI KA SHING TOWER  
李嘉誠樓

LOGO SQUARE  
校徽廣場

BUS STOP  
巴士站

L

PAO YUE-KONG LIBRARY  
包玉剛圖書館

LAWN  
草坪

SHIRLEY BUILDING  
陳鮑雪樓

Cross-Harbour Tunnel  
海底隧道

BUS STOP  
巴士站

LINK BUILDING  
P

MONG MAN BUILDING  
蒙民偉樓

to Kowloon Station

KCRC RAILWAY STATION

九龍車站

往九龍



THE HONG KONG  
POLYTECHNIC UNIVERSITY

香港理工大學

# 校園地圖

## Campus Plan

FLYOVER 天橋

緩跑徑



MONG CHONG ROAD

康莊道

往九龍車站

10 0 50 100 M



Chinese Mainland Affairs Office  
The Hong Kong Polytechnic University  
<http://www.polyu.edu.hk/cmao>

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