# Exchange Program Fact Sheet for Partner Universities Academic Year 2019/2020



For more detailed information please visit our website www.studyabroad.uni-bonn.de

## International Office Contacts

#### **International Office**

Poppelsdorfer Allee 102 53115 Bonn – Germany Fax: +49 – 228 - 73 5891

Office hours: 9.00a.m.- 5.00p.m.

www.studyabroad.uni-bonn.de

www.international.uni-bonn.de

#### **Tina Odenthal**

Deputy Director International Office Head of Unit – International Cooperation and Marketing

Phone: +49 – 228 - 73 6190 Email: tina.odenthal@uni-bonn.de

#### Michaela Lanaro

Program Coordinator Junior Year and Exchange Programs

Phone: +49 – 228 - 73 9632 Email: lanaro@uni-bonn.de

#### **Baerbel Heurich**

Program Assistant – Administration

Phone: +49 - 228 - 73 7831

Email: programadmin@uni-bonn.de

#### Martina Stephan

Program Assistant – Transcripts Phone: +49 – 228 - 73 7627 Email: m.stephan@uni-bonn.de

#### Franziska Becker/Lisa-Sophie Tornier

Program Assistant - Student Questions

Phone: +49 – 228 - 73 60612 Email: studyabroad@uni-bonn.de

#### **Outbound Bonn Students:**

#### **Susanne Maraizu**

Head of Unit Study Abroad (Outbound), Erasmus Program

Phone: +49 – 228 - 73 5949 Email: maraizu@uni-bonn.de

#### Mirjana Josic

Advisor for Exchange Program (Outbound)

Phone: +49 - 228 - 73 5951

Email: outgoingexchange@uni-bonn.de

# Application Deadlines and Online Procedure

Nomination deadline Winter Term: April 14 / Summer Term: October 14

The international office of the home institution **nominates** students.

Application deadline Winter Term: May 31 / Summer Term: November 30

Students submit online **application** and dorm reservation.

Application procedure Consult our flyer "Instructions for inbound exchange" for detailed information.

## **Program Dates**

Academic Calendar

www.studyabroad.uni-bonn.de Follow the link to "Academic Calendar".

## **Orientation Course**

Information

The orientation course is an optional 4-week intensive German language and culture course in preparation for the semester. The program includes various excursions and social activities.

Strongly recommended

Arrival date:

Orientation begins alternatively in March or September

Summer Term 2019 Winter Term 2019/2020 March 5, 2019 > These dates are compulsory for orientation participants. September 2, 2019 (tbc)

Cost

665 Euro (tbc)

Payment details

The full fee is to be transferred to our bank account until July 15 for Winter

Term and January 15 for Summer Term.

Bank account information

Sparkasse Köln Bonn

IBAN: DE08370501980000057695

**BIC: COLSDE33** 

Important!

The transfer has to contain the following information in the reference:

1. International Office - 60D-51704-00-11060100

2. full name of student

# **Cancellation Policy**

Cancellation deadline

Winter Term: July 15, Summer Term: January 15

Cancellation fee for Orientation

min. 50% or costs incurred between July 16 and August 10 for Winter Term and between January 16 and February 10 for Summer Term

full costs after August 10/ February 10

# Semester Arrival

Arrival date

On the first working day in April or October unless otherwise communicated.

Academic counseling

Course information and counseling sessions including course registration is held in the week prior to the beginning of classes (see Academic Calendar).

Will the students be met at the airport?

No, students will be welcomed at the international office.

# Departure

Recommended departure date

Please be aware that exams may be held after classes end. Students are encouraged to discuss exam dates with their instructors at the beginning of the semester. Please see the academic calendar for end of term dates.

Students may leave straight after the end of term and exams. Since the dorms are rented on a monthly basis, they will have to be vacated by February 28/29 for winter term and July 31 for summer term.

Check-out is only possible Mon- Fri.

#### Visa

# a visa?

#### What is the procedure for obtaining USA, Australia, Canada, Japan, Korea, New Zealand:

Students from these countries do not have to apply for a visa prior to their departure from their home country, but must apply for their electronic residence permit (visa) within 3 months after arrival in Germany.

The following documents will be required: an application form (to be filled out by the student), a confirmation letter of enrollment and insurance (supplied by our office), biometric photos and the application fee of approx. 100-130 Euro (to be paid by the student).

Our office will assist the students with this procedure once they are in Bonn.

#### Other countries:

We will send out a letter of acceptance to the partner universities prior to the students' departure. This is required by the students to apply for their visa in their own country. They need to apply for an electronic residence permit in Bonn within three months after arrival. (Please see above.)

# **Program Eligibility**

Student eligibility

Cost

**Details** 

Undergraduate/Graduate/PhD with good academic standing

Maximum number of students accepted

In accordance with the agreement established between the University of Bonn and the respective Partner University.

# Language Requirements

Students need to have reached at least the A1 level in German before their arrival\*.

Therefore, they need to show proof of having completed German language courses equivalent to at least 80 units of 45 minutes each (=60h in total) or submit the Goethe-Certificate A1: Start Deutsch A1.

#### Course Information

Curriculum structure B.A./B.Sc./M.A./M.Sc./PhD Subject instruction Depending on their language and academic background, students may choose lectures, seminars, and tutorials from the regular university course catalogue (see basis.uni-bonn.de). Specific academic requirements may apply to certain university classes. Primary language of instruction German Courses taught in English Courses taught in English are also available and vary from semester to semester (see basis.uni-bonn.de) Please note that a certain TOEFL score or equivalent for non-native English speakers might be required for classes taught in English. Students will be advised to take language classes during the semester in accor-German language training dance with their language skills. Currently waived for exchange students during semester.

as of 14.12.18

Course descriptions and further information will be available after arrival or at

www.studyabroad.uni-bonn.de, under "Course Information".

<sup>\*</sup>Regardless of the courses students wish to take and their language of instruction.

Faculties available

All faculties (Medical School on special request).

Graduate courses

Exchange students can apply for courses in Graduate Schools. The decision on admission is made on a case by case basis in communication with the respective departments and will depend on the student's academic standing. There are a number of international graduate programs (also taught in English) at Bonn.

Subject description and course catalogue

Please note that students should not apply to the graduate school directly – they need to apply through our office using the online application system available on our website (see application procedure).

For an overview go to: www.studyabroad.uni-bonn.de (> "Course Information", > "Courses offered by the University") and see basis.uni-bonn.de

Course registration

Students who do not take part in orientation are advised to contact the professors of the classes they wish to attend via email prior to their arrival.

Maximum und minimum full-time course load

Students are recommended to take between 12 and 18 contact hours/semester; approx. 30 ECTS/semester.

Transcripts

Students will be asked to fill out a course registration form after signing up for courses. Transcripts will be prepared according to the courses on this form and sent directly to the home university after the end of the semester. Students can also request an unofficial student copy.

#### Accommodation

#### **UNIVERSITY DORMS**

Is university housing available?

Yes, single rooms (some ensuite with own shower room and kitchenette). After arrival the lease must be signed at the Studierendenwerk Bonn and the first month's rent and room deposit (2 months' rent) be paid.

Meals are not included. Students can use the student cafeteria (costs approx. 2 – 3 Euro per meal)

Dorm room cancellation

Cancellation after July 31/January 31 is subject to a cancellation fee of one month's rent.

Earliest move-in date

See arrival dates for orientation, otherwise Oct 1/April 1\*
\*Moving into the dorm is only possible Monday through Friday.

Latest move-out date

Winter semester: February 28, summer semester: July 31 Check out is only possible Monday through Friday!

Is university housing available during the vacation period?

Yes

Dorm basic set

In all dorms, a starter kit with basic necessities is available for purchase. It is equipped with bedlinen, a pillow and duvet, towels, LAN-cable and basic kitchenware.

#### **PRIVATE HOUSING**

Is private housing available?

Yes. Students may find private accommodation through online resources or local newspapers.

Private housing is not recommended since it is generally quite expensive and hard to find.

#### Financial Matters

Monthly cost of living during seHousing: on-campus/ off-campus 200-350/350-550

mester Food 165
Laundry, clothing, sanitary products 80
Health insurance 90

Health insurance 90 Books, etc. 40 Telephone, hobbies, sports, etc. 90

Approx. costs per month 600-750 Euro

University social fee Social Fee incl. public transport, approx. 300 Euro/ semester

Orientation course fee (optional) 665 Euro (tbc)

Visa application fee Approximately 100 Euro

Are visiting international students allowed to work?

On-campus/off-campus: yes, up to 120 days per year

Is a special visa required for work? On-campus/off-campus: no (work permit may be required)

Scholarships Students can apply for scholarships with the German Academic Exchange Service (DAAD) www.daad.org

### Health Insurance

Is the purchase of medical insurance compulsory?

Students must have proof of sufficient insurance coverage upon arrival in Bonn. We recommend purchasing a German public health insurance policy. It covers the prevention, early-detection and treatment of illnesses for out-patients and also includes dental and hospital treatment. It does not cover repatriation costs and in some cases students may have to contribute to the costs of treatment e.g. prescriptions. This insurance policy is only available to students up to the age of 29 years. Students over the age of 29 are requested to purchase their own private insurance.

Cost Approx. 90-95 Euro per month.

# The University of Bonn

The Rheinische Friedrich-Wilhelms-Universität Bonn (University of Bonn) was founded in 1818. With a student body of about 37.000, the University is one of Germany's largest academic institutions and with about 4.800 foreign students from all over the world also one of the most internationally oriented. A wide range of course offerings, an outstanding reputation in teaching and research and a unique location make the University an especially attractive place to study.

Bonn, the former Federal Capital of Germany, is located on the Rhine and a centre for the Rhineland's way of life, art and culture. The city celebrated in 1989 the 2000th Anniversary of its founding as a Roman settlement. Bonn is Germany's UN city with its 19 UN Agencies and has approx. 150 international organisations. Furthermore,

the city is also the birthplace of Beethoven, has a beautiful historic town center with a daily open market, numerous museums and many other buildings and events of significance and cultural interest.



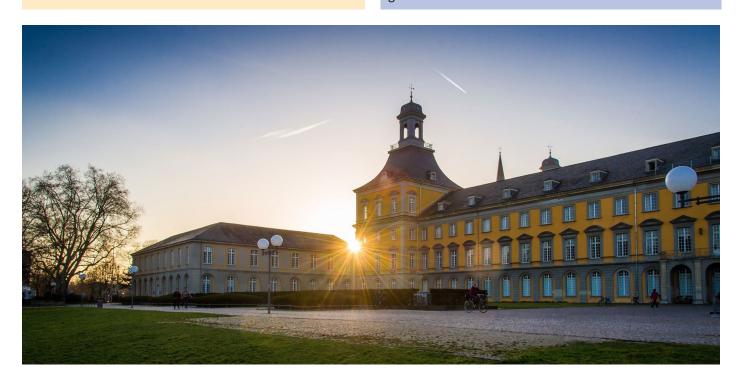
#### PROGRAMS AT THE UNIVERSITY OF BONN

Programs at the University of Bonn are offered by the faculties of Law and Economics, Medicine, Arts and Humanities, Mathematics and Natural Sciences, Agriculture and Education, of Protestant Theology and Catholic Theology. The Faculty of Arts and Humanities offers programs in Anthropology, Archaeology, English, French, German, Dutch, History, Greek, Latin, Linguistics, Philosophy, Spanish, Sociology, Psychology and others. The Sciences include Biology, Chemistry, Physics, Geography, Computer Science, Meteorology and Mineralogy. For a list of all courses and degrees offered by the University of Bonn, please see the following website: www. uni-bonn.de/studying/courses-and-degrees

#### **UNIQUE FEATURES**

Over seventy years of tradition and experience go into the University of Bonn's immersion study abroad program. Students may expect to be supported by the full range of student services including academic guidance, intercultural experience, counseling, and registration assistance. The university language proficiency requirement for foreign students is waived for program students and they can profit from the program's flexible character by choosing from language and topical classes for international students as well as the full course catalogue of the University.

During the semester the International Office offers an extensive cultural program as well as various other programs to ensure cultural immersion.



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