**AC21 Communicator Contact Details** (For distribution in your university)

|  |
| --- |
| Name:  E-mail: Tel: |

**Applications (both in original and PDF formats)** should be submitted by the AC21 Communicator indicated above to the AC21 General Secretariat via email at **office@ac21.org**

AC21 General Secretariat, Nagoya University, Furo-cho, Chikusa-ku, Nagoya 464-8601, Japan

Email: office@ac21.org

<http://www.ac21.org/english/index>

AC21 Special Project Fund

Application Form

Applicants should submit application forms to the **AC21 Communicator** at their institution

(see **5. Requirements and Restrictions** and **11. Submission** of the Guidelines).

Application Period: From November 1, 2019 to January 31, 2020

|  |  |
| --- | --- |
| **Full name and title of applicant (Project Group Leader)** |  |
| **Department** |  |
| **University** |  |
| **Contact details** | **Email:**  **Telephone:** |
| **Applicant signature** |  |
| **AC21 Communicator (name and signature)** |  |

**Application submission checklist:**

|  |  |
| --- | --- |
| **Item** | **Checklist (tick)** |
| **The completed Application Form (including page 1)** |  |
| **A separate detailed budget proposal with itemization of funds requested (free style)** |  |

|  |  |
| --- | --- |
| **1. Project Title** |  |
| **2. Project Description** |  |
| **3. Contribution to AC21** |  |
| **4. Partner Institution/s**  Include the full name, university and department of a responsible researcher of each participating institution | Additional AC21 Members:  1.  2. |
| Other non-AC21 Institutions (if any):  *(Please include the country location)* |
| **5. Total Project Budget:** | **Grant amount sought:**  (Up to $10,000)  (Attach a separate detailed itemized budget)  **University in charge of budget management** (please note that the grant will be paid into the bank account of the Project Group Leader's affiliated university)**:** |

**6. Timeline of Activities**

**(Please refer to FAQ: http://www.ac21.org/english/activities/special/faq/)**

|  |  |
| --- | --- |
| **April** |  |
| **May** |  |
| **June** |  |
| **July** |  |
| **August** |  |
|  |  |
| **September** |  |
| **October** |  |
| **November** |  |
| **December** |  |