## Institutional details

| **LEGAL NAME & ADDRESS OF THE INSTITUTION** | **Université Polytechnique Hauts-de-France (UPHF)**  
Le Mont Houy, F 59313 Valenciennes Cedex 9 |
|---------------------------------------------|--------------------------------------------------------------------------------------------------|
| **STRUCTURE**                              | UPHF is an experimental public institution (EPE), under a specific French decree, allowing us more flexibility and adaptability to a moving higher education landscape, structured into different institutions with their legal personality.  
UPHF is composed of:  
3 institutions:  
- Institut National des Sciences Appliquées (INSA) Hauts-de-France  
- Ecole Supérieure d'Art et de Design de Valenciennes (ESAD)  
- Ecole Supérieure d'Art de Cambrai (ESAC)  
2 institutes:  
- Institut Universitaire de Technologie (IUT)  
- Institut Société & Humanités (ISH) |
| **COUNTRY**                                | France                                                                                           |
| **ERASMUS+ CODE**                          | UPHF manages two Erasmus+ charters:  
- UPHF (Institut Sociétés & Humanités, Institut Universitaire de Technologie and four research labs): **F VALENCIO1**  
- INSA Hauts-de-France: **F VALENCI21** |
| **LOCATIONS**                              | Valenciennes:  
Campus « Le Mont Houy » (main campus)  
Campus « Les Tertiales » (city center)  
Cambrai: Centre universitaire de Cambrai La Forêt  
Maubeuge  
Arenberg |
| **LEGAL REPRESENTATION**                   | Pr. Abdelhakim ARTIBA, President UPHF- [president@uphf.fr](mailto:president@uphf.fr)  
Mr. Armel DE LA BOURDONNAYE, Director INSA Hauts-de-France - [armel.delabourdonnaye@insa-hdf.fr](mailto:armel.delabourdonnaye@insa-hdf.fr) |

## Your main contacts

| **HEAD OF THE INTERNATIONAL RELATIONS OFFICE UPHF** | M. Jonathan BRINDLE - Institutional Coordinator UPHF  
T: +33 (0) 3 27 51 77 35  
[erasmus@uphf.fr](mailto:erasmus@uphf.fr) |
|-----------------------------------------------------|--------------------------------------------------------------------------------------------------|
| **HEAD OF THE INTERNATIONAL RELATIONS OFFICE INSA Hdf** | Mrs. Céline MORIN - Institutional Coordinator INSA Hdf  
T: +33 (0) 3 27 51 19 64  
[international@insa-hdf.fr](mailto:international@insa-hdf.fr) |
| **INTERNATIONAL STUDENT MOBILITY SUPPORT ADDRESS** | Campus Le Mont Houy, Bâtiment Matisse  
Le Mont Houy, F- 59 313 VALENCIENNES CEDEX 9 |
| **INCOMING / OUTGOING STUDENTS** | Ms. Tiphanie PRUVOST / Ms Inès TAMPERE  
T: +33 (0) 3 27 51 77 32 / +33 (0) 3 27 51 10 27  
[international_in@uphf.fr](mailto:international_in@uphf.fr) / [international_out@uphf.fr](mailto:international_out@uphf.fr) |
| **INCOMING / OUTGOING STAFF** | Ms. Aurélie BAC / Mrs. Estelle LE MEUR  
T: +33 (0) 3 27 51 10 65 / +33 (0) 3 27 51 77 49  
[erasmus-staff@uphf.fr](mailto:erasmus-staff@uphf.fr) |
| **INTERINSTITUTIONAL AGREEMENTS UPHF** | Mrs. Estelle LE MEUR  
T: +33 (0) 3 27 51 77 49  
[erasmus@uphf.fr](mailto:erasmus@uphf.fr) |
| **INTERINSTITUTIONAL AGREEMENTS INSA Hdf** | Ms. Karen MILLER  
T: +33 (0) 3 27 51 10 32  
[Karen.Miller@uphf.fr](mailto:Karen.Miller@uphf.fr) |
**Recommended language skills**

<table>
<thead>
<tr>
<th>Type of Mobility</th>
<th>Subject area</th>
<th>Language of instruction &amp; Recommended level *</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student mobility for studies</strong></td>
<td>All other subjects</td>
<td>French B1</td>
<td>Bachelor or Master <a href="https://formations.uphf.fr/fr/formations.html">https://formations.uphf.fr/fr/formations.html</a></td>
</tr>
<tr>
<td></td>
<td>Master course in Transportation &amp; Energy (entirely taught in English)</td>
<td>English B2</td>
<td><a href="https://formations.uphf.fr/fr/formations/master-master/master-energie-parcours-international-transport-et-energie-KZZPQ1W.html">https://formations.uphf.fr/fr/formations/master-master/master-energie-parcours-international-transport-et-energie-KZZPQ1W.html</a></td>
</tr>
<tr>
<td></td>
<td>Bachelor in International Trade &amp; Business Administration (entirely taught in English)</td>
<td>English B2</td>
<td>Contact: Ms. Fahzia BERBACHE VANLATON at <a href="mailto:Fahzia.vanlaton@uphf.fr">Fahzia.vanlaton@uphf.fr</a> <a href="https://bachelorinternational.com/">https://bachelorinternational.com/</a></td>
</tr>
<tr>
<td></td>
<td>Global Business – Bachelor Level (semester 5) – some courses taught in English</td>
<td>English B2 – French B2</td>
<td>Contact: Ms. Véronique SANGUINETTI at <a href="mailto:Veronique.sanguinetti@uphf.fr">Veronique.sanguinetti@uphf.fr</a></td>
</tr>
<tr>
<td></td>
<td>Bachelor in Marketing Methods (some courses are taught in English)</td>
<td>English B2</td>
<td>Contact: Ms. Fanny BOUGENIE at <a href="mailto:Fanny.Bougenies@uphf.fr">Fanny.Bougenies@uphf.fr</a></td>
</tr>
<tr>
<td></td>
<td>Short cycle in Organisational Management &amp; Administration (some courses are taught in English)</td>
<td>English B2</td>
<td>Contact: M. Raynald VASSEUR at <a href="mailto:Raynald.Vasseur@uphf.fr">Raynald.Vasseur@uphf.fr</a> <a href="https://formations.uphf.fr/fr/formations/bachelor-universitaire-de-technologie-but/but-gestion-des-entreprises-et-des-administrations-L02KCF5P.html">https://formations.uphf.fr/fr/formations/bachelor-universitaire-de-technologie-but/but-gestion-des-entreprises-et-des-administrations-L02KCF5P.html</a></td>
</tr>
<tr>
<td></td>
<td>English department (some courses are taught in English)</td>
<td>English B2</td>
<td><a href="https://formations.uphf.fr/fr/formations.html#nav">https://formations.uphf.fr/fr/formations.html#nav</a></td>
</tr>
<tr>
<td><strong>Staff mobility for teaching</strong></td>
<td>Depending on the subjects detailed above</td>
<td>French B2 English B2</td>
<td><a href="http://www.uphf.fr/incoming-staff-erasmus-program">http://www.uphf.fr/incoming-staff-erasmus-program</a></td>
</tr>
</tbody>
</table>

**Nomination and application deadlines & process**

<table>
<thead>
<tr>
<th>Term</th>
<th>Nomination deadline</th>
<th>Application deadline</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn term</strong> (starting in September)</td>
<td>Until 15th of May</td>
<td>Until 31st of May</td>
<td>Within the 15 days after application</td>
</tr>
<tr>
<td><strong>Spring term</strong> (starting in January)</td>
<td>Until 1st of November</td>
<td>Until 15th of November</td>
<td>Within the 15 days after application</td>
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</tbody>
</table>

**Official nominations** of selected students have to be sent:
- through the EWP network if e-nominations are possible at your institution
- via the following form (One form for one student):
  

Students will receive an e-mail after nomination including the **application procedure.** Following elements will be asked:

- The UPHF Application Form completed (link sent to the students after nomination)
- Copy of university exam results of the last two years
- Certificate of student registration at home institution
- Proof of level of French or English
- Photocopy of a valid passport if students require a visa for their studies or ID card
- Learning agreement signed (excepted if OLA used)

### Administrative Contact for the OLA and LA

<table>
<thead>
<tr>
<th>International Relations Office</th>
<th>Université Polytechnique Hauts-de-France</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Student Mobility Unit</td>
<td>International Relations Office</td>
</tr>
<tr>
<td><a href="mailto:international_in@uphf.fr">international_in@uphf.fr</a></td>
<td>Le Mont Houy</td>
</tr>
<tr>
<td>00.33.3.27.51.77.32/10.27</td>
<td>Matisse Building</td>
</tr>
<tr>
<td></td>
<td>59313 Valenciennes Cedex 9</td>
</tr>
</tbody>
</table>

### Responsible person for learning agreement’s and OLA’s signature

<table>
<thead>
<tr>
<th>Component</th>
<th>Field of study</th>
<th>Contact</th>
</tr>
</thead>
</table>
| Institut National des Sciences Appliquées Hauts-de-France (INSA) | 71- Engineering  
  211- Audio-visual techniques and media production  
  61- Information and Communication Technologies (ICTs)  
  1014- Sports  
  541- Mathematics  
  51- Biological and related sciences | Mrs Céline MORIN  
  Institutional Coordinator INSA HdF  
  international@insa-hdf.fr |
| Institut Sociétés et Humanités (ISH) | 41- Business and administration  
  20- Arts and Humanities  
  21- Arts  
  22- Humanities (except languages)  
  23- Languages  
  232- Literature and linguistics  
  311- Economics  
  42- Law | Frédéric ATTAL  
  Director of the ISH  
  frederic.attal@uphf.fr |
| Institut Universitaire de Technologie (IUT) | 41- Business and administration  
  71- Engineering | Isabelle Massa-Turpin  
  Director of the IUT  
  isabelle.massa-turpin@uphf.fr |
| CERAMATHS Laboratory | Ceramic Materials and Mathematics Laboratory | Further information:  
  https://www.uphf.fr/ceramaths |
| IEMN - UMR CNRS 8520 Laboratory | Micro and nanotechnologies Laboratory | Further information:  
  https://www.uphf.fr/iemn |
| LAMIH – UMR CNRS 8201 Laboratory | sustainable transport and human mobility Laboratory | Further information:  
  https://www.uphf.fr/lamih |
| LARSH Laboratory | Societies and Humanities | Further information:  
  https://www.uphf.fr/larsh |
Academic Calendar

From September 4th, 2023, to June 30th, 2024
The academic year is divided into two semesters:
* Autumn semester from September to December or January (depending on the faculty).
* Spring semester from January to May or June (depending on the faculty) including the teaching and examination periods.
Each faculty determines its own teaching and examination periods.

Integration and welcome days

International exchange students are strongly recommended to attend the free of charge Integration Seminar taking place at the end of August (for winter semester and full year) and at the beginning of January (for spring semester).

Program of these integration days: registration, practical information, meetings with students and faculties representatives, discovery of Valenciennes city center and UPHF campus sites, integration activities.

In addition to integration days, the International Office organizes three free of charge cultural and sport activities per semester.

Other Information

<table>
<thead>
<tr>
<th>FEES</th>
<th>For international exchange students: no fees for tuition, registration, examination and access to facilities such as laboratories, libraries or language centers. For double degree or degree seeking students only: CVEC fees of 100€ (for 2023/2024)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>ACCOMMODATION</th>
<th>Accommodation available for international students at 4 halls of residence. Prices wave from 207€ up to 575€* (for 2021/22) per month depending on the size and the equipment of the room. The application for accommodation is included in the UPHF application form.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>HEALTH SYSTEM</th>
<th>The EEA members are covered by their European Health Insurance Card. However, for non EEA members, it is compulsory to be affiliated with the “Caisse primaire d'assurance maladie” (social health security scheme for students) in France. Link: <a href="https://www.ameli.fr/assure/english-pages">https://www.ameli.fr/assure/english-pages</a></th>
</tr>
</thead>
</table>

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<thead>
<tr>
<th>LANGUAGE SUPPORT</th>
<th>During the year: French courses are offered (free of charge) by UPHF during the whole academic year (intermediate and advanced levels). Classes start in September.</th>
</tr>
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</table>

Check the video of our incoming students on Youtube,
And our website for Students coming from partner institutions