Exchange at LMU Munich

Key Data for Partner Institution

Institution Details

Name of Institution
Ludwig-Maximilians-Universität (LMU Munich)

Postal Address
International Office, Geschwister-Scholl-Platz 1
80539 München, Germany

Visiting Address
Ludwigstraße 27, room G007, 80539 München

Website
www.lmu.de/en/international/incoming

LMUexchange Contacts

Admission Incoming Students
Ms Ciska Voelmle
Phone: +49 89 2180 - 3213; Fax: +49 89 2180 - 3136
lmuexchange-incoming@lmu.de

Scholarships Erasmus+ Students from Partner Countries
Ms Lydia Mair
Phone: +49 89 2180 - 2026; Fax: +49 89 2180 - 3136
lydia.mair@lmu.de

Outgoing Students – USA, Canada, Australia, New Zealand
Dr Harald David
Phone: +49 89 2180 - 3720, Fax: +49 89 2180 - 3136
harald.david@lmu.de

Outgoing Students – Asia, Europe (except EU), Middle East, Russia
Dr Nicola Hillmer
Phone: +49 89 2180 - 3859, Fax:+49 89 2180 - 3136
nicola.hillmer@lmu.de

Outgoing Students – Africa, Israel, Latin America, Southeast Asia
Ms Susanne Rößler
Phone: +49 89 2180 - 3859
susanne.roessler@lmu.de

Nomination of Exchange Students

Please nominate exchange students using our online tool:
www.lmu.de/international/incoming/nomination before the following deadlines:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
</tr>
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<tbody>
<tr>
<td>Winter Semester</td>
<td>April 15</td>
</tr>
<tr>
<td>Summer Semester</td>
<td>October 15</td>
</tr>
</tbody>
</table>

Application and Registration Procedures

Application for Admission

After completing the online application (www.lmu.de/international/incoming/application), students should sign, print out the form, have it signed by the relevant coordinator at the home university and then send it by post to the International Office at LMU.

Application Deadlines

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Winter Semester</td>
<td>May 15</td>
</tr>
<tr>
<td>Summer Semester</td>
<td>November 15</td>
</tr>
</tbody>
</table>

as of February 2019
Application and Registration Procedures (contd.)

Registration
Registration of new incoming LMU exchange students takes place in September/October and March/April respectively. Students are informed about registration dates in the official letter of acceptance (Zulassungsbescheid), which they receive after the application deadline.

Accommodation
The “Studentenwerk” is responsible for providing accommodation for LMU exchange students. The allocation of rooms is, however, coordinated at the International Office

www.lmu.de/international/incoming/housing

Students wishing to apply for student accommodation should tick the appropriate box in the online application form for admission. Applications arriving after the deadline cannot be considered.

The Academic Year
The academic year consists of two semesters – winter and summer.

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Semester</th>
<th>Start Date</th>
<th>Lecture Start Date</th>
<th>Lecture End Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018/19</td>
<td>Summer</td>
<td>1 April 2019</td>
<td>23 April 2019</td>
<td>27 July 2019</td>
<td>30 September 2019</td>
</tr>
<tr>
<td>2019/20</td>
<td>Winter</td>
<td>1 October 2019</td>
<td>14 October 2019</td>
<td>7 February 2020</td>
<td>31 March 2020</td>
</tr>
<tr>
<td></td>
<td>Summer</td>
<td>1 April 2020</td>
<td>20 April 2020</td>
<td>24 July 2020</td>
<td>30 September 2020</td>
</tr>
<tr>
<td>2020/21</td>
<td>Winter</td>
<td>1 October 2020</td>
<td>12 October 2020</td>
<td>5 February 2020</td>
<td>31 March 2021</td>
</tr>
</tbody>
</table>

Note: The months of March, August, and September are officially free of lectures. However, students may have examinations to take or papers to write during these months. Students should ask their departmental coordinators about the examination schedule.

Studying at LMU Munich

Course Information
Students may consult the online course catalogue at: www.lsf.lmu.de (no login required, they simply click on the link Vorlesungsverzeichnis to access the online course catalogue.)

The up-to-date course catalogue is available two months before the beginning of each semester. Before the catalogue goes online students may consult the faculty websites where there is often general information about choosing courses etc.

LMU exchange students must choose at least 50% of their course modules in one department only. Students should take the other 50% of their course modules in no more than two other departments (example: 50% of courses in the Department of German Philology, 25% of courses in the Department of History and 25% of courses in the Department of Politics).

If they have no previous knowledge and study experience in a subject area, LMU exchange students will solely be permitted to take introductory courses in this field. As a rule, bachelor students will not be permitted to take master courses (any exceptions to this rule will be discussed and decided by LMU).

Grading System (www.lmu.de/international/incoming/grading)

At LMU credit for Bachelor and Master Courses is given in accordance with the European Credit Transfer System (ECTS). All coursework will be graded in accordance with the German grading system (“1”–“6”, with “1” being the best and “6” the worst grade). A course that is graded with 4 or above is passed. Some course are not graded (non-graded lectures).
Language Requirements

German Language Proficiency at LMU
We require that students taking courses taught in German have at least CEFR level B2 when commencing their studies at LMU. The same applies for students taking courses in English. For exceptions to this rule and further information see: www.lmu.de/international/incoming/language

Language Courses

Intensive Language Courses
Students can prepare for their study experience at LMU by participating in an intensive language course. Courses take place in March and September respectively. They are not free of charge but, on successful completion of the course, ECTS-points will be awarded.

Cultural Program
An extensive cultural program with field trips and excursions also takes place in September and March.
Further information: www.lmu-preparation.de

General Information

Visa
Depending on the students’ country of origin, there are different entry and residence regulations. If a visa is required to enter Germany, exchange students are strongly recommended to submit their printed application form and supporting documents before the application deadlines for admission to the university.
Detailed information can be found at: www.lmu.de/international/incoming/visa

Insurance
Adequate health insurance is mandatory for all exchange students. We strongly recommend that students arrive with adequate insurance to cover them until they are officially registered as students at LMU. They should then take out German health insurance cover for the duration of their stay at LMU. To avoid unnecessary costs, students should not take out any health insurance for their semester/year abroad before coming to Germany. Please note that travel insurance for the duration of their stay is not enough and will not be accepted at registration. Accident, personal and third party liability insurance for the duration of their stay in Germany is strongly recommended. Detailed information can be found at:
www.lmu.de/international/incoming/insurance

Students with Special Needs / Students with Children
To find out about facilities available at LMU before going abroad, students should first contact imuexchange-incoming@lmu.de

Handbook for Exchange Students

Handbook for Exchange Students
Detailed information about all points mentioned above and other useful information can be found at www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/downloads